

Dear Owners and Residents,

As discussed at the last CCC145 Annual General Meeting, the Property Manager has now updated the **Parking Register**. This identifies, among others, the owner's unit number, parking lot number, their car make/model and the car's license plate. The deadline for registration was on **February 25, 2022**.

We remind everyone that CCC145 Rules strictly prohibits renting of parking spaces to non-residents of Park Square. Furthermore, the renting out of a residential parking space to persons not living at this address is illegal under current Ottawa zoning by-laws.

For security and other reasons, the Board will implement the use of a **Park Square Temporary Parking Permit** that allows a visitor and the car described in the permit to park in the specified parking space for a specified time period. These permits are for **short-term non-commercial lending of spaces to visitors**.

Below is a copy of the permit that can be printed individually. Copies of the permits will also be available at the Mail Room.

Owners and residents are encouraged to alert the Property Manager and/or the Board if rules infractions are observed.

Questions or inquiries about the above matter should be sent to the Board at [<Board@ccc145.ca>](mailto:Board@ccc145.ca)

Thank you for your cooperation.

CCC145 Board

March 2, 2022

**PARK SQUARE TEMPORARY PARKING PERMIT**

Name of Unit Owner/Resident: \_\_\_\_\_

Unit Number: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Parking Space Number: \_\_\_\_\_

**This permit gives express permission for the individual and car described below to park in the space noted above, in accordance with CCC145 parking rules:**

Name of Car Owner: \_\_\_\_\_

Car Description \_\_\_\_\_ Plate Number \_\_\_\_\_

Date/Time of Stay \_\_\_\_\_

**This permit must be left on the car’s dashboard visible to everyone at all times that the car is parked at the private garage.**

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**PARK SQUARE TEMPORAY PARKING PERMIT**

Name of Unit Owner/Resident: \_\_\_\_\_

Unit Number: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Parking Space Number: \_\_\_\_\_

**This permit gives express permission for the individual and car described below to park in the space noted above, in accordance with CCC145 parking rules:**

Name of Car Owner: \_\_\_\_\_

Car Description \_\_\_\_\_ Plate Number \_\_\_\_\_

Date/Time of Stay \_\_\_\_\_

**This permit must be left on the car’s dashboard visible to everyone at all times that the car is parked at the private garage.**